

INSTRUCTIONS FOR TRAINEESHIPS FOR INCOMING STUDENTS



Rotations in clinical wards for incoming students in the framework of the Erasmus+ Student Mobility for Studies are organised directly by faculty. This document contains some information on the steps required for attending and registering traineeships. For further information or clarification please contact the International Office of the Hub of Medicine Torino (international.medtorino@unito.it).

Medical Visit

In order to start your traineeship at any medical ward, you will have to take a medical visit. The medical exams are necessary in order to establish your medical fitness to the University practical activities.

The visit will consist in blood tests and the visit itself. If preferred, you can do the blood test in your home country and bring with you the results.

The following tests are requested:

- blood count + leucocyte (WBC) formula;
- hepatic function exams (gammaGT, AST, ALT);
- renal function (creatinine + uric acid);
- viral markers (HBs-Ag, HBs-Ab, HCV-Ab, HIV-Ab).

You will need to provide:

- **vaccination certificates**, or, in case of absence of vaccination information, it will be necessary to exhibit antibody quantification tests (paediatric B hepatitis, varicella, diphtheria, measles, rubeola, tetanus, poliomyelitis, parotitis/mumps);
- if vaccinated for tuberculosis (**BCG**) a vaccination certificate;
- in case of absence of the vaccine, all students will have to exhibit an **intra-dermal test Mantoux** (not older than 6 months before the starting date of the traineeship).
- **health status**/anamnesic certificate from your family doctor.

We will book the visit for you, as soon as we know the date of your arrival or starting date of your traineeship.

Please remember to bring your white coat.

Health and Safety Training Course

In order to attend any clinical ward, you must take a test on healthcare risks. [Here](#) are the links to useful material to pass this test. The test will be online and in Italian.

We will provide you with access to the online course and test as soon as we schedule your traineeships.

Traineeship Attendance

Each student will receive on their UniTo e-mail address assignation for each traineeship, containing details on the schedule and the ward. Attendance for the entire required number of traineeship hours is **mandatory**. The internship will not be recorded if the total number of hours corresponding to the indicated ECTS credits is not completed (1 ECTS = 20 hours).

For instructions on attendance of each ward, it is recommended to check the informative documents published on the Degree Programme website, in the section "[Tirocini e stage](#)".

It is not possible to attend the ward outside of the assigned period. Any need for changes or rescheduling of the internship must first be agreed upon with the administrative offices.

Traineeship Registration

In order to provide evidence of your attendance of the clinical ward, you will have to download the form [Certification of Professional Training Activities](#). The form must be filled in for each traineeship and must be signed by each department-specific tutor, who will include their evaluation in the dedicated section ("Evaluation regarding corresponding period").

Please include in each document your name, your student number (*matricola*), the complete traineeship name and the correct code as it is in the study plan and in your final LA.

The traineeship must be registered in order to be included on your Transcript of Records. Students must send via e-mail to the Department Mobility Coordinator, Costanza Pizzi, and to the International Office of the Hub of Medicine Torino, a copy of the certificate(s) filled and signed by the tutor. In case you have more than one traineeship, please send the paperwork by grouping 2/3 traineeships at a time.