

## INSTRUCTIONS ON TRAINEESHIPS FOR INCOMING STUDENTS

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*Rotations in clinical wards for incoming students in the framework of the **Erasmus+ Student Mobility for Studies** are organised directly by faculty. This document contains some information on the steps required for attending and registering traineeships. For further information or clarification please contact the International Office of the Hub of Medicine Torino ([international.medtorino@unito.it](mailto:international.medtorino@unito.it)).*

### 1) Medical Visit

In order to start your traineeship at any medical ward, you will have to take a medical visit. The medical exams are necessary to establish your medical fitness to the University practical activities.

The visit will consist in the blood tests and the visit itself.

If preferred, you can do the blood test in your home country and bring with you the results. The following tests are requested:

- blood count + leucocyte (WBC) formula;
- hepatic function exams (gammaGT, AST, ALT);
- renal function (creatinine + uric acid);
- viral markers (HBs-Ag, HBs-Ab, HCV-Ab, HIV-Ab).

You will need to provide:

- **vaccination certificates**, or, in case of absence of vaccination information, it will be necessary to exhibit antibody quantification tests (paediatric B hepatitis, varicella, measles, rubeola, parotitis/mumps, poliomyelitis, tetanus, diphtheria);
- if vaccinated for tuberculosis (**BCG**) a vaccination certificate;
- in case of absence of the vaccine, all students will have to exhibit an **intradermal test Mantoux** (not older than 6 months before the starting date of the traineeship).
- **health status**/anamnestic certificate from your family doctor.

The International Office of the Hub of Medicine Torino will book the visit for you, as soon as we know the date of your arrival or starting date of your traineeship. Please remember that you need to arrive at least one week before the starting date of the traineeship to allow us to organise all the visits.

Please remember to bring your white coat.

### 2) Health and Safety Training Course

In order to attend any clinical ward, you must take a test on healthcare risks. Here are the links to the slides useful to pass this test. The test will be online and in Italian:

- [Formazione ai lavoratori su salute e sicurezza negli ambienti di lavoro](#)



- [Introduzione al rischio professionale](#)
- [Rischio Biologico](#)
- [Altri rischi professionali in sanità](#)

We will provide you with access to the online course and test as soon as we schedule your traineeships.

### 3) Traineeships Registration

In order to provide evidence of your attendance of the clinical ward, you will have to download the form [Certification of Professional Training Activities](#), available [here](#). The form must be filled in for each traineeship and must be signed by each department-specific tutor, who will include their evaluation in the dedicated section (“Evaluation regarding corresponding period”).

Please include in each document your name, your student number (*matricola*), the complete traineeship name and the correct code as it is in the study-plan and in your final LA.

This certificates need to be countersigned by the Department Mobility Coordinator. We will also translate the evaluation in a grade so that you can use it for your academic career at your home university. In order to countersign these documents, you need to contact the Dept.Mobility Coordinator at least 3 weeks before your departure.

In order to appear on your Transcript of Records, the traineeship must be registered. A few exam rounds will be set in order to proceed with registration.

Students must send via e-mail to the Department Mobility Coordinator, Costanza Pizzi, a copy of the certificate(s) filled and signed by the tutor. In case you have more than one traineeship, please send the paperwork by grouping 2/3 traineeships at a time.

**Students will not have to register to these exam sessions, yet they need to be still enrolled as Erasmus students at UniTo.**

When registering the end of mobility, students shall provide the Incoming Office with the certificates of professional training, in order to be forwarded together with the Transcript of Records to your home university.